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Dominican University of California's San Rafael campus is comprised of 64 acres. The boundaries of the campus are roughly Belle and Grand Avenues on the perimeter of Forest Meadows, and the remaining area bordered by Palm, Olive, Acacia, Locust, Deer Park, and Highland Avenues. An additional 22 acres of undeveloped land is located between Deer Park and Margarita Avenues. A map of the developed campus is available at <http://www.dominican.edu/about/campus/mapsandparking>.

The Make School is located at 555 Post Street in San Francisco. For the purposes of reporting, Make School includes the facilities located at that address as well as housing facilities located at: 851 California Street in San Francisco. Make School students sign leases directly with the housing vendor.

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Campus Security guards are not police officers. Dominican typically has two security guards on duty 24 hours a day, seven days a week, 365 days a year. For the San Rafael campus, security guards check buildings during their rounds. They make sure that all windows are locked and that lights are turned on or

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The University Risk Team is responsible for coordinating and documenting annual drills, exercises, and appropriate follow-through activities designed for assessment and evaluation of emergency plans and capabilities. The members of the Risk Team include the Vice President of Finance and Administration, AVP for Academic Affairs & Dean of General Studies, Vice President for Advancement and Public Affairs, Vice President for Student Affairs & Dean of Students, Associate Dean of Students, Executive Director of Facilities Services, Executive Director of Communications and Media Relations, Director of Human Resources, Director of Athletics, and Executive Director for Information and Technology Services.

The Risk Team discusses drills and exercises and makes recommendations on what activities will be conducted during the year. Emergency plans and capabilities are assessed through table-top exercises and post-incident response analysis. Lessons learned are captured and changes are implemented to improve response.

Each residence hall has at least one mandatory evacuation drill each semester. These drills are planned and documented by the Assistant Director, Housing and Residence Life.

Annual evacuation drills for other occupied campus buildings are scheduled, planned, and documented by the Risk Team.

In addition to being sent with communication prior to evacuation drills or exercises, emergency response and evacuation procedures are publicized annually to all students via the student handbook, Annual Security and Fire Report, during orientation, and through mandatory RA led meetings for residential students.

For employees, emergency response and evacuation procedures are publicized annually, and in conjunction with tests or exercises, this information is also distributed through the Annual Security and Fire Report, during new-hire orientation, and through information circulated by the Penguin Press.

Provides employees practical tips on helping maintain a safe, inclusive environment for work, including safe and positive options for bystander intervention.

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your medical insurance plan.

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Edgehill Mansion, 3rd floor

geo@dominican.edu

415-482-2483

Provides education, support, and resources to international students and students planning to study abroad.

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Bertrand Hall, 1st Floor

415-257-1350

finaid@dominican.edu

Provides support and guidance for aid opportunities to enable applicants and current students, along with their families, to make the best choices for both their educational needs and financial well-being.

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The following website has been shared with the Dominican community to provide immigration education, support, and resources, such as Canal Alliance, Immigration Legal Services, Ready California, and the Immigrant Legal Resource Center: <https://sites.google.com/dominican.edu/univcomm/immigration>

Following a report of dating violence occurred on or off campus, the institution will provide the student's or employee's rights and options.

In incidents of sexual misconduct that are officially reported to Dominican, our first concern is safety. Accommodations or interim measures are available if requested and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Examples of accommodations or protective measures include:

the process, including investigators, decision-makers and appeal reviewers, are trained in how to conduct the investigation and hearing process to preserve the integrity of the process, protect the privacy and safety of those involved, and promote accountability.

In incidents of alleged sexual assault, domestic violence, dating violence, or stalking (sexual misconduct) that are officially reported to Dominican, the Title IX Coordinator or designee will conduct an investigation to determine if there is sufficient evidence (or not) to substantiate a violation of the Dominican's Discrimination, Harassment, Sexual Misconduct, and Retaliation Prevention Policy. The University aims to complete all investigations within a sixty (60) business day ti

- Submit the Executive Report to the Decision-Making Administrators for review and hearing panel, allowing for cross-examination by the parties advisors
- The Decision-Making Administrators determine if the evidence supports a finding of a policy violation and, if so, issue appropriate sanctions.

At the conclusion of the process the Complainant and the Respondent will simultaneously be informed, in writing, of:

- (1) the outcome of any institutional disciplinary action that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking
- (2) any change to the result
- (3) the sanctions imposed and rationale for imposing such sanctions
- (4) Dominican's procedures for appealing the results of the proceedings
- (5) when such results will become final

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For students and employees, the University may implement appropriate remedial, supportive, responsive and/or protective actions upon notice of alleged harassment, discrimination, and/or retaliation. These interim actions are intended to support both the reporting party and responding party while the resolution process is pending. Many of the interim actions are also targeted to address the short-term effects of harassment, it

appeal decision.

Requests for Appeal must be submitted in writing to the Title IX Coordinator (or designee) within five (5) business days of receipt of the findings. In the event there needs to be an extension beyond the five (5) business days, the party must request in writing any extension and must include a detailed explanation as to why the extension is being sought.

The Title IX Coordinator (or designee) will forward the request to the Appeal Delegate for review.

Appeal requests are limited to the following grounds:

A) A procedural or substantive error occurred t

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Any member of the University community may report a student for violation of the Student Code of Conduct. The University utilizes an online reporting system (Maxient) whereby members of the campus community can submit information regarding the alleged violation. These reports are transmitted to the Office of the Dean of Students, and reviewed by the Associate Dean of Students who oversees the conduct process.

For incidents of alleged sexual misconduct, the adjudication process, as outlined in the previous section, will be conducted by the Title IX Coordinator or designee.

Additionally, the respondent is provided these rights by Dominican:

- to be notified of student rights and responsibilities in the University conduct process.
- to privacy as outlined in the Family Educational Rights and Privacy Act (FERPA)
- to be notified at least three (3) business days prior to the conduct meeting of the alleged violation(s) of the Student Code of Conduct and to be notified of the date, time, and location of the meeting
- to discuss the incident and her/his alleged involvement
- to respond to the information presented in the incident report and/or the Title IX report
- to present pertinent information and witnesses on her/his behalf
- to identify witnesses on her/his own behalf and submit anticipated statements to the Associate Dean of Students in advance of the conduct meeting
- to be notified in writing within five (5) business days of the outcome of the conduct meeting
- to be informed of the appeal process and given the opportunity to file a request for appeal within five (5) business days of the date of the conduct meeting outcome letter.

The complainant and respondent have the right to be assisted by an advisor of their choosing, and at their own expense. The complainant and respondent are responsible for presenting his or her own information; therefore, advisors are not permitted to speak or to participate directly in any part of the Student Conduct Hearing.

All decisions of responsibility for violating Dominican policy or the Student Code of Conduct will be based on a preponderance of evidence standard; meaning that it is more likely than not that a violation of policy occurred. The adjudication process has two potential outcomes for respondents.

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In findings of “no responsibility” for violating the code of conduct, the respondent(s) will be notified and the case will be dismissed.

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In cases where students are found “responsible” for violating the Student Code of Conduct, the respondent will be issued sanctions for completion. All sanctions will be issued, in writing, to the respondent with an applicable deadline. Please note, in cases of responsibility regarding sexual misconduct, “Warnings” will not be issued. All sanctions can be found in the Student Handbook and the Student Code of Conduct and are listed, as they appear, below:

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drugs or alcohol. The University's Student Alcohol and Drug Policy is included in the [Student Handbook](#) and on the [Student Life website](#).

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Dominican University of California includes crimes that occur on its campus, in non-campus areas, and in

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No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.

You are instructed to evacuate
 Leave the building via nearest stairway or exit
 DO NOT use elevators
 Assist those with disabilities or those in need to exit the building
 Gather at the evacuation assembly area
 DO NOT return to the evacuated building until instructed that it is safe to do so.

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Please gather at the designated assembly areas listed below:
 Fanjeaux & Pennafort: gather on the Library Lawn
 Edgehill Village: gather at Caleruega Plaza (stay away from Shield Room windows)

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Each residence hall has at least one mandatory unannounced evacuation drill each semester, and usually three to four are conducted per academic year. These drills are planned and documented by the Assistant Director of Housing and Residential Life. In 2019, six unannounced drills were conducted:

Make School residential facilities are managed by a third party company.

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Edgehill Village	1 drill	1 drill
Fanjeaux	1 drill	1 drill
Pennafort	1 drill	1 drill
Make School 851 California St. San Francisco	0 drills	1 drills

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Edgehill Village	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the fire department).

areas). All community members have the right and the responsibility to inform or remind violators of the policy and request compliance. If a problem arises with non-compliance, Security staff may be called. Visitors who refuse to comply will be removed from campus.

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